

**Date:** October 15, 2014

**To:** Thomas J. Bonfield, City Manager

**Through:** W. Bowman Ferguson, Deputy City Manager

**From:** Joel V. Reitzer, Director of General Services

**Subject:** Response to Mayor's Request regarding Architect and CMAR RFQ selection process for Police HQ/E911 project

At the October 9, 2014 City Council Work session an update regarding the process and status of the Architect and CMAR Request for Qualification (RFQ) selection process was requested:

Request for Qualifications for Architects and CMARs were advertised on July 3, 2014; pre-proposal conferences were conducted on July 23, 2014; and written submittals were received on 8/5/14 as follows:

1. Design firms:
  - a. O'Brien Atkins
  - b. Little Diversified Architectural Consultants/HOK
  - c. Clark Nexsen/AECOM
  - d. Perkins Eastman
  - e. ADW Architects
  - f. Perkins + Wills
  - g. DTW Architects & Planners +Wilson Estes Police Architects
  - h. Szostak Design
2. CMAR Firms:
  - a. Lend Lease/Callis
  - b. Skanska/ Balfour Beatty/Holt Brothers/The Daniele Company-jt venture
  - c. Ajax/Bree
  - d. Gilbane/CT Wilson/RBI
3. Written submittals were reviewed by a selection committee comprised of City Staff:
  - a. Angela Henderson (EO/EA); Jim Soukup (911); Jesse Burwell, Bill Gascoigne, Deputy Chief Anthony Marsh (Police); Joel Reitzer, Trish Creta, Robyn Heeks, Jina Propst (GSD);
  - b. Upon conclusion of the review process and scoring **3 Design firms were short listed:**
    - i. O'Brien Atkins
    - ii. Little Diversified Architectural Consultants/HOK
    - iii. Clark Nexsen/AECOM

c. Upon conclusion of the review process and scoring, **all 4 CMAR firms were short listed:**

- i. Lend Lease/Callis
- ii. Skanska/ Balfour Beatty/Holt Brothers/The Daniele Company-jt venture
- iii. Ajax/Bree
- iv. Gilbane/CT Wilson/ RBI

4. Interviews for Designer and CMARs were conducted 9/16-9/18/14. The interview panel included: Angela Henderson (EO/EA); Jim Soukup (911); Jesse Burwell, Deputy Chief Anthony Marsh, and Bill Gascoigne (Police); Joel Reitzer, Trish Creta, Robyn Heeks, Jina Propst (GSD); David Boyd (Finance) and Aaron Baggerly and Rick Macia (CGL-observers only)
5. Firm ranking upon conclusion of interviews in top ranked order:

**Ranking for CMAR Firms:**

1. Lend Lease/Callis Construction
2. Skanska/Balfour Beatty Construction/Holt Brothers Construction/The Daniele Company-jt venture
3. Ajax Building Corporation/Bree & Associates, Inc.
4. Gilbane Building Company/CT Wilson/Right Build International

**Ranking for Architect Firms:**

1. O'Brien Atkins
2. Little Diversified/HOK
3. Clark Nexsen/AECOM

6. Following the interviews, City Staff notified the firms of the rankings results and that Staff was proceeding with fee negotiations with the top ranked firms. Should negotiations be unsuccessful, Staff will move to the number 2 ranked firms. Staff has received draft fee proposals from Lend Lease and O'Brien Atkins. Negotiations are underway and additional meetings are scheduled within the next week. Intent is to finalize fee negotiations and contracts to bring forward for City Council approval in upcoming agenda cycles.